

**IQAC: Shivaji College**  
**University of Delhi**  
**Raja Garden, New Delhi**  
**Delhi- 110027**

A meeting of Shivaji College IQAC core committee was held on **04-06-2024** at 2:00 PM in IQAC room to discuss the agenda given below.

Following members attended the meeting:

1. Prof. Virender Bhardwaj, Chairman IQAC

2. Prof. Tejbir Singh Rana, Coordinator IQAC

3. Dr. Suman Kharbanda, Co-coordinator IQAC

4. Prof. Surbhi Madan, Member

5. Dr. Kiran Bamel, Member

6. Dr. Renu Baweja, Member

7. Dr. Jeetendra Agarwal, Member

8. Ms. Preeti Desodiya, Member

9. Dr. Shivani Gupta, Member

10. Dr. Prabudh Kumar Mishra, Member

11. Mr. Hemant Lamba, A.O. Administration

12. Mr. Praveen Kumar, A. O. Account

**Agenda:**

1. To deliberate the administrative, accounting related and student's achievements as required in different criterion.
2. To discuss the major weaknesses identified by various criterion with the Principal and to evolve its redressal mechanism.
3. The limitations of availability of students' sports and cultural achievements data.

## Minutes of the Meeting:

1. The members deliberated on the challenges and limitations of required data as per the AQAR templates in administration and accounts office of the college. The students related programmes/seminars/workshops for competitive exams are not properly recorded by the Departments where attendance and feedbacks of students is required. The A.O. (Admin and Accounts), TICs and Disha Society of College for preparation of competitive exams were advised to collect and arrange the data in desired format.
2. The core committee member in-charges of various criterion listed the following challenges to the Principal:
  - (i) <sup>Experiential</sup> Experiential learning, institute-industry linkage and field visits of students to be ~~increased~~ intensified.
  - (ii) Students' satisfaction survey and ATR (action taken report) needs to be completed within stipulated time.
  - (iii) Resource mobilization for research needs to be enhanced across the Departments.
  - (iv) Collaborative outreach programmes required to be expanded.
  - (v) Incremental increase is required in physical, academic and sports infrastructure of college.
  - (vi) Data of students of higher education enrolment and qualifying exams in quite meagre.
  - (vii) Career counselling guidance seminars needs to be ~~increased~~ <sup>organised</sup> more frequently.
  - (viii) Students' participation in sports, cultural and academic activities in other institutes/universities needs to be recorded by the concerned Departments. ~~organised~~
  - (ix) Alumni association of the College must be registered and its monitory flow for the welfare of the students must be channelized.
  - (x) The students financial support from the government and non-government agencies should be expanded among the students.
  - (xi) For quality assurance initiatives results of the students should be critically analysed at micro level and the mechanism of its improvement should be evolved.


- (xii) Gender equity, environment and sustainability, green campus initiatives and environment quality audit (Green audit, Energy audit and Environment audit) related activities required to be enhanced.

After detailed deliberation, observations and suggestions Principal ensured to address the related issues in phased manner in association with various stakeholders.

3. Members of IQAC requested to cultural committee and sports committee Convenors to compile the data of student's achievements in the required format of AQAR template.
4. Meeting ended with vote of thanks to the chair.

Tejvir Singh Rana  
4/6/24.

**Prof. Tejbir Singh Rana**  
**Coordinator IQAC**  
**Shivaji College**

  
**Prof. Virender Bhardwaj**  
**Chairman IQAC**  
**Principal**